

**THE ENLISTED ASSOCIATION NATIONAL GUARD OF ARIZONA, INC.
2025 PROPOSED CONSTITUTION & BYLAWS CHANGES**

Date: 28 February 2025

Submitted by: Mary Thompson, President and Karen Craig, Membership Chair

Relating to: EANGA CONSTITUTION AND BYLAWS

PROPOSED CONSTITUTION CHANGE 1: Article IV – BOARD OF DIRECTORS, Sections 6 AND 7: Treasurer and Secretary (page 6)

AS READS:

SECTION 6: The Treasurer will:

- a. Give proper bond with good and sufficient surety in an amount to be determined by the Executive Council. Such bond will be paid from the funds of the Association.
- b. Receive and disburse all monies.
- c. Prepare the annual budget of the EANGA and present it to the Board of Directors for submission to and approval of the General Membership.
- d. Perform duties as prescribed by the Bylaws or assigned by the President.

SECTION 7: The Secretary is:

- a. The recording officer of the association.
- b. Responsible for the records of the association.
- c. Responsible for all correspondence.
- d. Responsible for other duties as prescribed by the Bylaws or assigned by the President.

PERTINENT FACTS:

Recommend changing language regarding the Treasurer being bonded; we have not historically done this but recommend we continue to have the option to do so if the Board of Directors feels its necessary. Recommend addition of the minutes and agendas as a responsibility of the Secretary; although it may be a task generally associated with the position, recommend it be listed since this makes up the majority of their duties.

Recommend approval to change the EANGA Constitution as follows: Article IV – Board of Directors, Sections 6 and 7

CHANGE TO READ:

SECTION 6: The Treasurer will:

- a. Furnish such bond as may be required by the Executive Council, the premium of which will be paid by the association.
- b. Receive and disburse all monies.
- c. Prepare the annual budget of the EANGA and present it to the Board of Directors for submission to and approval of the General Membership.
- d. Perform duties as prescribed by the Bylaws or assigned by the President.

SECTION 7: The Secretary is:

- a. The recording officer of the association.
- b. Responsible for the records of the association.
- c. Responsible for all correspondence.
- d. Responsible for other duties as prescribed by the Bylaws or assigned by the President.
- e. Responsible for preparation and distribution of agendas prior to a meeting of the Executive Council and for the production of a draft copy of all Executive Council meeting minutes within 20 days from the closing of a monthly meeting or within 60 days after a general membership meeting.

**PROPOSED BYLAWS CHANGE 2: Article I – EXECUTIVE COUNCIL POWERS AND DUTIES,
Section 5: Committees of the EANGA (page 10)**

AS READS: These committees and the functions of each shall be as follows:

- a. Resolutions committee – To study proposed resolutions and report all recommendations to the membership.
- b. Legislative Committee – To prepare all amendments to law or regulations by the EANGA and make a report thereon to the Executive Council, which shall take appropriate action before any committee or committees of the legislature, or law-enacting bodies, and advocating passage of said measures in the name of EANGA; provided, however, that any proposed change laws or regulations affecting the individual rights of all members of the National Guard shall first be submitted to the membership for referendum vote.
- c. Nominating Committee – To nominate candidates for elected offices President, Vice-President, Secretary, and Treasurer.
- d. Membership Chairman – Responsible for membership rosters and issuance of membership cards to members. Prepares appropriate paperwork to forward to EANGUS on new and renewed memberships.
- e. Ballot Committee – To prepare ballots and supervise elections. No member of the committee may be a candidate for office or in any other way be involved in any of the issues of the election.
- f. Continuity Committee – To provide liaison between active and retired members of the EANGA.
- g. Publicity Committee – To secure publicity for EANGA and to generally promote good public relations for EANGA.
- h. Constitution and Bylaws Committee – Maintain records of changes submitted by the membership and by conference or special meetings. Ensure that all members are notified sixty (60) days in advance of any proposed changes.
- i. Fund Raising Committee – To provide funds for special needs of EANGA. The chairperson will be the immediate Past President.
- j. Junior Enlisted Affairs- Made up of Junior Airmen and Soldiers to ensure that the issues important to them are brought forward to the EANGA Board of Directors. Chairman is the VP of Junior Enlisted Affairs.
- k. Other Committees – Other committees may be appointed when deemed necessary by the President, Executive Council, or the voting membership of the EANGA.

PERTINENT FACTS:

Recommend that the current Constitution and Bylaws be corrected to ADD the Scholarship Committee as a Standing Committee. Since the Scholarship program is operated by and a committee performs the associated duties every year, they should be a standing committee instead of being a Special Committee appointed by the President when needed. Additionally, recommend changing the title of the Publicity Committee to the Communications Committee and expand those duties. Recommend allowing for another member to be appointed as the Fund Raising Committee chairperson in those cases when the Immediate Past President is unable to perform those duties.

Recommend approval to change the EANGA Bylaws as follows: Article I – Executive Council Powers and Duties, Section 5

CHANGE TO READ:

- g. Communications Committee – To provide marketing materials, publicity, and communications for the EANGA utilizing a variety of means to include a website, social media, and outreach activities, and to generally promote good public relations for the EANGA.
- i. Fund Raising Committee – To provide funds for special needs of EANGA. The chairperson will be the Immediate Past President or another member designated by the President.

k. Scholarship Committee – To provide an application process and ensure that information regarding the scholarship program is made available to all members. Annually, serve as the review panel or facilitate selection of a panel to review applications and select recipients.

l. Other Committees – Other committees may be appointed when deemed necessary by the President, Executive Council, or the voting membership of EANGA.

PROPOSED BYLAWS CHANGE 3: ARTICLE V – DELEGATES. Section 5: Allowances. (page 14)

AS READS:

Each voting delegate to the conference, not otherwise entitled to per diem during the period of annual conference, shall be paid from the funds of the EANGA an amount determined by the Executive Council. Such payment shall be made to each delegate on the first day of the conference.

PERTINENT FACTS:

Recommend change to state that payment is made based on submission of an expense report with receipts. The association does not generally pay the entire stipend authorized but will reimburse the member an amount based on receipts submitted, up to the approved amount for each delegate. This expense report is not done and the amount is generally not known until after the conference concludes.

Recommend approval of a change to the EANGA Bylaws as follows: Article V, Sections 5, Delegates:

CHANGE TO READ:

Each voting delegate to the conference, not otherwise entitled to per diem during the period of annual conference, shall be paid from the funds of the EANGA an amount determined by the Executive Council. Such payment will be made to each delegate upon submission of receipts, within 15 days following the conclusion of the conference. The Treasurer will reimburse the delegate within 15 days of receiving the travel documentation.

PROPOSED BYLAWS CHANGE 4: Article VI – EXECUTIVE SECRETARY, Section 1 and 2: (page 14 and 15)

AS READS:

SECTION 1: Terms and Conditions – The Executive Council may contract, under such terms and conditions as deemed advisable for the services of an Executive Secretary to perform the routine duties of the EANGA. The contract with the Executive may be for a term longer than one year but shall not exceed three years. The contract shall specify an expiration date and shall be subject to renewal at the discretion of the Executive Council.

SECTION 2: Duties – The duties of the Executive Secretary shall be as prescribed by the Executive council. They shall work under the immediate supervision of the President of the EANGA.

PERTINENT FACTS:

Many professional associations, including EANGUS and their state chapters, utilize the services of either a full-time, part-time, or volunteer individual who handles its routine business matters. In almost all cases the title given to this position is Executive Director. We know of no associations who use the term Executive Secretary and suggest that this position be titled commensurate with the standard position title utilized by others.

**Recommend approval of a change to the EANGA Constitution & Bylaws as follows:
Article VI, Sections 1 and 2, Executive Director:**

CHANGE TO READ:

SECTION 1: Terms and Conditions – The Executive Council may contract, under such terms and conditions as deemed advisable for the services of an Executive Director to perform the routine duties of the EANGA on a full-time, part-time or volunteer basis. The contract with the Executive Director may be for a term longer than one year but shall not exceed three years. The contract shall specify an expiration date and shall be subject to renewal at the discretion of the Executive Council.

SECTION 2: Duties – The duties of the Executive Director shall be as prescribed by the Executive Council. They shall work under the immediate supervision of the President of the EANGA.

PROPOSED BYLAWS CHANGE 5: Article VII – ARIZONA UNITS, Section 1 and 2: (page 15)

AS READS:

Article VIII – Arizona Units

SECTION 1: This article will change as changes occur in the structure of the Arizona National Guard. As units gain or lose federal recognition, they will be added or deleted from the list.

SECTION 2: Appendix A is a list of Federally Recognized Units of the Arizona National Guard, to include separate Platoons or Detachments. Appendix A is maintained by the Secretary of the EANGA.

PERTINENT FACTS: This has not been done and without a specific need or use for this, recommend that this be removed from the Bylaws.

**Recommend approval of a change to the EANGA Constitution & Bylaws as follows:
Article VII, Arizona Units, Sections 1 and 2:**

CHANGE TO DELETE ARTICLE VII AND RENUMBER ARTICLES IX AND X, TO READ ARTICLES VII AND IX